

ALARACT 027/2025

DTG: R 251400Z MAR 25

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SUBJ/ALARACT 027/2025 – ARMY GUIDANCE CLARIFYING THE PROCESS FOR SUBMITTING ARMY AFFILIATED DEPARTMENT OF DEFENSE SUICIDE EVENT REPORTING REPORTS

THIS ALARACT MESSAGE HAS BEEN TRANSMITTED BY JSP ON BEHALF OF HQDA DCS, G-9

1. (U) REFERENCES:

1.A. (U) AR 600-92, ARMY SUICIDE PREVENTION PROGRAM

1.B. (U) DODI 6490.16, DEFENSE SUICIDE PREVENTION PROGRAM

2. (U) THIS MESSAGE APPLIES TO THE REGULAR ARMY, UNITED STATES ARMY RESERVE, THE ARMY NATIONAL GUARD, AND THE ARMY NATIONAL GUARD OF THE UNITED STATES.

3. (U) THE PURPOSE OF THIS MESSAGE IS TO CLARIFY THE DEPARTMENT OF DEFENSE SUICIDE EVENT REPORT (DODSER) REPORTING PROCESS TO ARMY SUICIDE PREVENTION PROGRAM COORDINATORS (SPPC) PRESCRIBED IN REFERENCE 1.B. AND THE SUPPORTING ROLE OF INSTALLATION DIRECTORS OF PSYCHOLOGICAL HEALTH (IDPH) DESCRIBED IN REFERENCE 1.A.

4. (U) BACKGROUND: ARMY SURVEILLANCE OF SUICIDAL BEHAVIOR IS A CRITICAL ACTIVITY THAT INCLUDES THE COLLECTION OF INFORMATION ABOUT SUICIDAL BEHAVIOR AMONG ALL SOLDIERS. THE DODSER PROGRAM STANDARDIZES SUICIDE SURVEILLANCE ACROSS THE SERVICES TO SUPPORT THE DOD SUICIDE PREVENTION MISSION. THE ARMY PROVIDES INPUT TO THE DODSER DATABASE IN ACCORDANCE WITH PROTOCOLS ESTABLISHED BY DOD. THE DODSER PROGRAM MONITORS SUICIDE-RELATED RISK AND CONTEXTUAL FACTORS FOR SUICIDE EVENTS THAT OCCUR AMONG SERVICEMEMBERS. THE DD FORM 2996, DEPARTMENT OF DEFENSE SUICIDE EVENT REPORT, STANDARDIZES THE DATA COLLECTED ON SUICIDE EVENTS AND IS AN INTEGRAL PART OF THE ARMY SUICIDE PREVENTION PROGRAM. A DD FORM 2996 IS REQUIRED FOR EACH SUICIDE ATTEMPT AND ARMED FORCES MEDICAL EXAMINER (AFME) CONFIRMED DEATH BY SUICIDE REGARDLESS OF HOSPITALIZATION OCCURRING AMONG ALL SERVICEMEMBERS TO INCLUDE THE SOLDIERS SERVING ON ACTIVE DUTY, SOLDIERS IN ACTIVE STATUS WITH THE ARMY NATIONAL GUARD (ARNG), US ARMY RESERVE (USAR), AND SELECTED RESERVE MEMBERS.

5. (U) REFERENCE 1.A. PRESCRIBES ARMY POLICY, PROCEDURES, RESPONSIBILITIES, AND STANDARDS GOVERNING THE DODSER REPORTING PROCESS.

5.A. (U) REFERENCE 1.A. DIRECTS HEADQUARTERS, DEPARTMENT OF THE ARMY (HQDA) TO PROVIDE PROGRAM MANAGEMENT FOR THE ARMY DODSER PROGRAM. THE ARMY DODSER PROGRAM MANAGER SUPPORTS THE ENTERPRISE BY MONITORING COMPLETION AND TIMELINESS OF DD FORM 2996 ON SUICIDES AND SUICIDE ATTEMPTS BY ARMY SOLDIERS.

5.B. (U) THE ARMY DODSER PROGRAM MANAGER IS RESPONSIBLE FOR SENDING FOLLOW-UP MESSAGES THROUGH THE APPROPRIATE CHAIN OF COMMANDS, WHO THEN NOTIFIES THEIR RESPECTIVE INSTALLATION SPPCS, FOR ALL EVENTS FOR WHICH A DD FORM 2996 IS NOT RECEIVED IN THE REQUIRED 60 DAYS OF NOTIFICATION OF THE AFME CONFIRMATION OF DEATH BY SUICIDE, OR WITHIN 30 DAYS OF AN IDENTIFIED SUICIDE ATTEMPT.

5.B.1. (U) TO SUPPORT THIS DIRECTION, THE HQDA DIRECTORATE PREVENTION, READINESS, AND RESILIENCE ASSESSMENTS TEAM WILL PROVIDE THE DATA OF THE CONFIRMATION OF A DEATH BY SUICIDE OR A SUICIDE ATTEMPT, BY INSTALLATION TO THE ARMY DODSER PROGRAM MANAGER MONTHLY, ALONG WITH DODSER SUBMISSION DELINQUENCIES.

5.B.2. (U) THE ARMY DODSER PROGRAM MANAGER WILL CREATE A REOCCURRING TASKER IN THE ENTERPRISE TASK MANAGEMENT SOFTWARE SOLUTION SYSTEM (ETMS2), INFORMING ARMY MATERIEL COMMAND (AMC) AS THE OFFICE OF PRIMARY RESPONSIBILITY AND THE ARMY COMMANDS (ACOMS), ARMY SERVICE COMPONENT COMMANDS (ASCCS) AND DIRECT REPORTING UNITS (DRUS) SUICIDE PREVENTION PROGRAM MANAGERS (SPPMS) AS THE ORGANIZATION CHANGE REQUESTS OF THE INSTALLATIONS THAT HAVE NOT COMPLETED THE DD FORM 2996 WITHIN 60 DAYS OF THE AFME CONFIRMED DEATH BY SUICIDE EVENT OR 30 DAYS OF AN ATTEMPTED SUICIDE.

5.B.3. (U) AMC WILL PROVIDE UPDATES TO THE ACOMS, ASCCS, AND DRUS ADDRESSING THE OUTSTANDING DODSER REPORTS AT THE MONTHLY SPPM SYNC, AND COORDINATE RESOLUTION OF DELINQUENT DODSER INFORMATION TO THE APPROPRIATE INSTALLATION SPPCS IDENTIFIED ON THE MONTHLY DELINQUENCY LISTS IN THE ETMS2 TASKER AS A REMINDER TO SUBMIT A DODSER REPORT ON ATTEMPTED SUICIDE CASES AND AFME CONFIRMED DEATH BY SUICIDE CASES.

5.C. (U) THE SPPC WILL COORDINATE WITH THE UNITS AND THE IDPH TO COMPLETE DODSERS FOR SUICIDE ATTEMPTS AND AFME CONFIRMED DEATH BY SUICIDE CASES. THE IDPH SHOULD SHARE RELEVANT INFORMATION ON

THE CASES WITH THE SPPC TO COMPLETE THE DODSER REPORT.

5.C.1. (U) UPON REQUEST, AN SPPC WILL BE APPOINTED BY AMC TO SUBMIT DODSER REPORTS ON BEHALF OF REMOTE LOCATIONS THAT DO NOT HAVE A SPPC OR IDPH PERMANENTLY ASSIGNED. REQUESTS CAN BE EMAILED TO USARMY.JBSA.IMCOM.MBX.DODSER-SUBMISSION-SUPPORT-MAILBOX@ARMY.MIL.

5.C.2. (U) FOR ARNG SOLDIERS, THE DODSER POC IS THE NATIONAL GUARD BUREAU SPPM AND IDPH, ALONG WITH APPLICABLE CONTRACT SUPPORT SPPMS. SPPMS ARE RESPONSIBLE FOR COMPLETING THE DD FORM 2996.

5.C.3. (U) FOR RESERVE COMPONENT (RC) SOLDIERS, THE DODSER POC ASSIGNED TO THE SOLDIER'S ARMY COMMAND IS RESPONSIBLE FOR COMPLETING THE DD FORM 2996.

5.C.3.A. (U) FOR USAR SOLDIERS THE DODSER POC IS THE HQ US ARMY RESERVE COMMAND'S (USARC) SUICIDE PREVENTION PROGRAM MANAGER, ALONG WITH THE SUICIDE PREVENTION PROGRAM MANAGERS ASSIGNED TO THE SOLDIER'S RESPECTIVE USAR COMMAND.

5.C.3.B. (U) SPPMS ARE RESPONSIBLE FOR COMPLETING THE DD FORM 2996.

5.D. (U) UPON COMPLETION OF DD FORM 2996, WITH MEDICAL INFORMATION PROVIDED BY THE IDPH, THE SPPC SUBMITS THE COMPLETED DD FORM 2996 VIA A SECURE WEBSITE AT [HTTPS://DODSER.HEALTH.MIL/](https://DODSER.HEALTH.MIL/) WITHIN 60 DAYS FROM NOTIFICATION THAT THE DEATH HAS BEEN CONFIRMED AS A SUICIDE BY THE AFME OR FOR ANY SUICIDE ATTEMPTS, WITHIN 30 DAYS OF THE EVENT.

5.E. (U) THE DD FORM 2996 IS A REPORTING TOOL ONLY AND IS NOT INTENDED TO REPLACE A PSYCHOLOGICAL AUTOPSY. THE REPORT IS USED TO REPORT ALL SUICIDES, AND SUICIDE ATTEMPTS REGARDLESS OF HOSPITALIZATION FOR ALL REGULAR ARMY AND RC SOLDIERS TO INCLUDE THE SELECTED RESERVE (SEE REF 1.B.). DD FORMS 2996 FOR SUICIDES ARE DUE WITHIN 60 DAYS AFTER AFMES CONFIRMS THE DEATH AS A SUICIDE. DD FORMS 2996 FOR SUICIDE ATTEMPTS ARE DUE WITHIN 30 DAYS OF THE EVENT. SEE REFERENCE 1.B. FOR MANDATORY PROCEDURES FOR PROVIDING REQUIRED DODSER DATA.

6. (U) POCs ARE AS FOLLOWS:

6.A. (U) FOR ALL DODSER INQUIRIES: DEREK FERRELL, EMAIL: DEREK.T.FERRELL2.CIV@ARMY.MIL, HQ, US ARMY INSTALLATION MANAGEMENT COMMAND, ARMY SUBSTANCE ABUSE, R2, RISK REDUCTION/CRRT/SUICIDE PREVENTION PROGRAMS.

6.B. (U) ARMY DODSER PROGRAM MANAGER: MAJ(P) SERENA STAPLES, EMAIL: SERENA.K.STAPLES.MIL@ARMY.MIL, HQDA, DCS G-9, DIRECTORATE, PREVENTION READINESS AND RESILIENCE.

6.C. (U) ARMY SUICIDE PREVENTION PROGRAM MANAGER: RENEE (TRACEE) JOHNSON, EMAIL: TRACEE.R.JOHNSON2.CIV@ARMY.MIL, HQDA, DCS G-9, DIRECTORATE, PREVENTION READINESS AND RESILIENCE.

6.D. (U) ARMY NATIONAL GUARD SUICIDE PREVENTION PROGRAM MANAGER: MAJ LAKIYAH FREDERICK, EMAIL: LAKIYAH.N.FREDERICK.MIL@ARMY.MIL, NGB-J1-WRF JOINT SUICIDE PREVENTION SECTION CHIEF.

6.E. (U) ARMY RESERVE SUICIDE PREVENTION PROGRAM MANAGER: ELAINE GARCIA, EMAIL: ELAINE.M.GARCIA4.CIV@ARMY.MIL, USARC, DCS G-1, DIRECTORATE, SERVICES & SUPPORT DIVISION.

7. (U) THIS ALARACT MESSAGE EXPIRES ON 18 MARCH 2026.