



SPOUSE EDUCATION & CAREER OPPORTUNITIES

Army Spouse Employment Toolkit



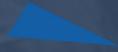
U.S. ARMY



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ARMY SPOUSE EMPLOYMENT TOOLKIT

Talking Points

- Caring for military Families is a privilege and a responsibility, one we commit to fully.
- It is the commitment of our Families, not just our individual troops, that allows us to protect the American people.
- One of the great strengths of our nation is our military service members, and their strength is their Families.
- We expect a lot from everyone in our Army, and we ask a lot of our Families too. Therefore, we have a solemn obligation to take care of them as well.
- We're working very hard when it comes to spouse employment to make sure spouses have opportunities to keep their jobs or get jobs as they travel from assignment to assignment in support of their Soldiers' careers.
- Spouse employment is fundamental to the quality of life for many military Families.
- Through the Military Spouse Employment Act, military spouses can have remote work careers with federal agencies when they move with their spouse during a PCS.
- Military Spouse Employment Partnership (MSEP) is part of DoD's broader Spouse Education and Career Opportunities, or SECO, initiative, which seeks to strengthen the education and career opportunities of military spouses.
- The SECO program offers comprehensive resources and tools related to career exploration, education, training and licensing, employment readiness and career connections.
- Military spouses can apply for federal positions through the Noncompetitive Military Spouse Appointing Authority, which allows agencies to appoint military spouses without competition.
- Military spouses are connected to hundreds of partner employers through the MSEP. These employers have committed to recruiting, hiring, promoting and retaining military spouses in portable careers.
- MSEP currently has more than 700 partners, who have hired over 250,000 military spouses!
- The Military Spouse Employment Partnership is an employment and career partnership, connecting military spouses with hundreds of partner employers who have committed to recruit, hire, promote and retain military spouses in portable careers.
- If Military Spouse Employment Partnership requirements are met, companies and organizations are encouraged to apply to one of the following partnership types: Employer Partners, Spouse Ambassador Network, or the Community Action Network.



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**DO YOU
NEED A JOB
THAT IS FLEXIBLE
AND PORTABLE?**

Spouse Education and Career Opportunities program (SECO) provides education and career guidance to military spouses worldwide, offering comprehensive resources and tools related to career exploration, education, training and licensing, employment readiness and career connections.

WHO QUALIFIES

PREFERENCE IS GIVEN TO MILITARY SPOUSES WHO RELOCATE WITH THEIR SERVICE MEMBER DURING A PERMANENT CHANGE OF STATION. MILITARY SPOUSES CAN APPLY THROUGH THE NONCOMPETITIVE MILITARY SPOUSE APPOINTING AUTHORITY.



For SECO Program Resources scan the QR code.



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The Military Spouse Employment Act enables military spouses to maintain consistent employment through remote work at federal agencies when they make PCS moves with their spouses.



DID YOU KNOW?

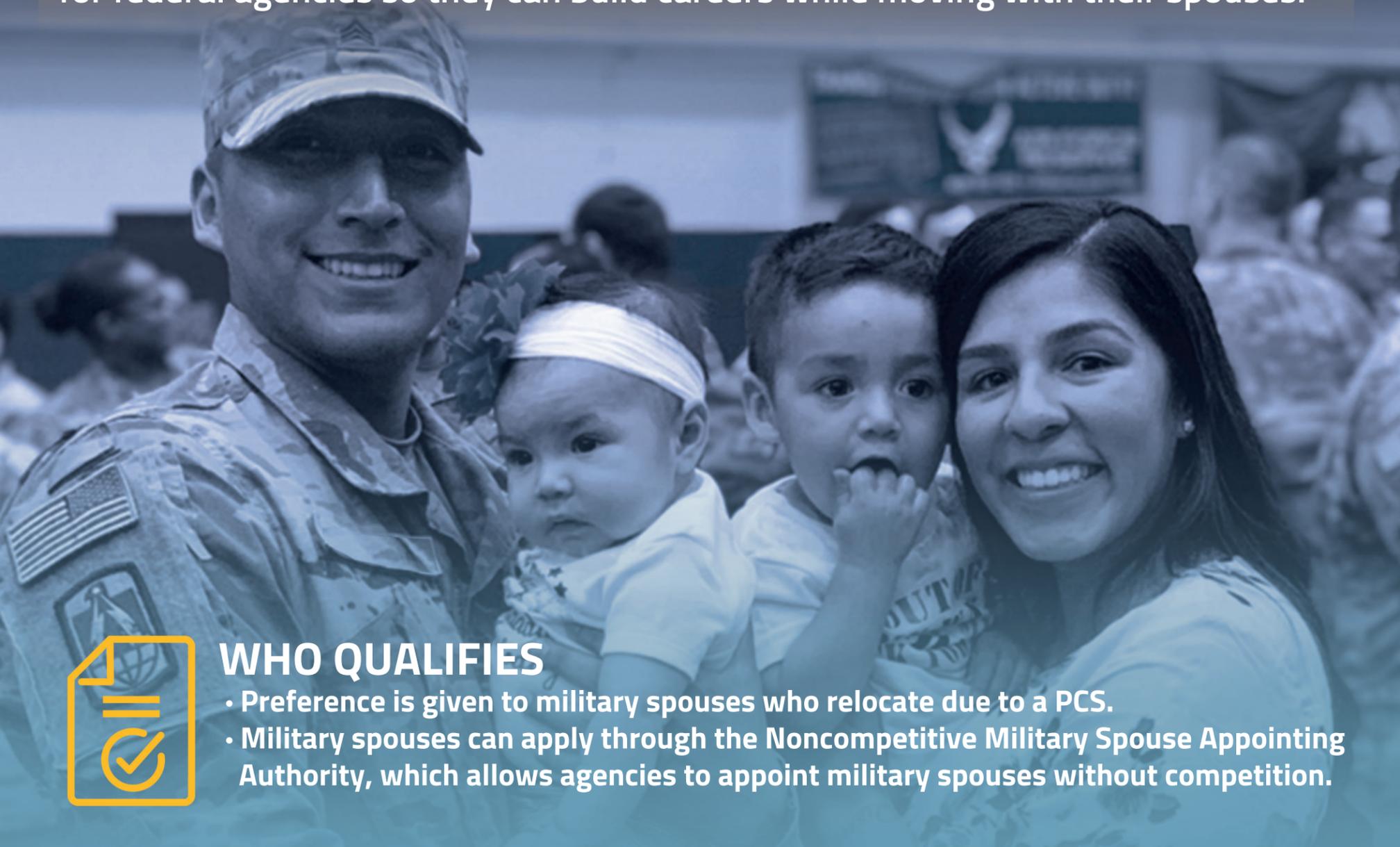
43% of active-duty Families surveyed said spousal unemployment is an issue.

42% of military spouses reported they are not in the labor force and are looking for employment.

33% of spouses said they aren't working because of new military orders to relocate the Family.

Underemployment is an issue for 63% of military spouses.

The Military Spouse Employment Act enables military spouses to work remotely for federal agencies so they can build careers while moving with their spouses.



WHO QUALIFIES

- Preference is given to military spouses who relocate due to a PCS.
- Military spouses can apply through the Noncompetitive Military Spouse Appointing Authority, which allows agencies to appoint military spouses without competition.



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When both spouses in a military Family are employed, this can enhance the quality of life for all members. The Military Spouse Employment Act allows military spouses to work remotely for federal agencies so they can maintain consistent employment when they need to relocate. The law authorizes federal agencies to hire for remote jobs the spouses of Soldiers and the spouses of disabled or deceased Soldiers without requiring them to go through competitive processes.

The Defense Department established the Spouse Education and Career Opportunities (SECO) program to provide education and career guidance to military spouses worldwide, offering comprehensive resources and tools related to career exploration, education, training and licensing, employment readiness and career connections.

Who is Eligible for the SECO Services?

Military spouses meeting the following criteria are eligible to participate in the Spouse Education and Career Opportunities program:

- Spouses of active-duty, National Guard and Reserve Component military members in the Army, Marine Corps, Navy, Air Force, Space Force, and Coast Guard on active duty Navy orders.
- Spouses of military members separated from active duty, National Guard and Reserve Components for less than 365 days.
- Surviving spouses of military members who died while on active duty.

WHAT RESOURCES AND OPPORTUNITIES ARE AVAILABLE IN THE SECO PROGRAM

- **Pursue your education.** Find out about education, training and licensure opportunities. Research scholarships, loans and other types of financial options best suited to your educational goals. Find the right program and the best school for you and your mobile lifestyle.
- **Discover career paths.** Explore a variety of professions, taking assessments to determine what jobs best match your interests, skills and abilities, as well as keep pace with your transient lifestyle. Find information about today's job market, including portable skills and careers, entrepreneurship, civilian and federal employment options.
- **Build your resume.** Are you preparing to apply for a job and need assistance? Learn how the MySECO Resume Builder and other SECO resources and personalized support put you in the driver's seat to create a resume that best describes your unique skills and qualifications.
- **Find a job.** To be successful in your search, you need the right tools and connections. Learn how to conduct results-driven online search queries and how to connect with military-friendly employers.
- **Find a career coach.** These advisers provide tailored information to help you achieve your educational and career goals.
- **Start a business.** Operating your own business can be a rewarding and flexible career choice. Learn the many aspects of entrepreneurship, including how to get your business off the ground.
- **Take care of yourself.** Gain tips for managing stress, balancing your work and home lives, and maintaining healthy professional and personal relationships.
- **Access your network.** Networking is a great way to build career connections and find job opportunities. Jump-start your job search and expand your social circles in other areas of military life with the help of the SECO program.

For additional information on
SECO Program Resources
scan the QR code.



Get a Competitive Edge with Specialized Spouse Education and Career Opportunities Coaching Packages

SECO coaching packages help spouses succeed in their chosen careers.

SECO coaching packages are a great place to start if you are new to the workforce, reentering or need a competitive edge. Specialty consultations with career coaches will help you succeed in your job search.



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Assess Your Values and Skills

Self-assessments are useful tools to explore the career or education path that suits you.

A variety of self-assessments help you learn more about yourself and your career interests and understand how your current skills can help you reach your career goals.



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The Defense Department's Military Spouse Employment Partnership (MSEP) connects military spouses with hundreds of partner employers who have committed to hiring, promoting, and retaining these professionals.

There are nearly 1 million spouses in the global military community. Since the MSEP program began in 2011, it has helped 220,000 military spouses find work with more than 540 government organizations, nonprofits and private-sector companies. The Department of Defense is doing everything it can to care for its people.

The MSEP program is committed to hiring, promoting and retaining military spouses to ensure they can attain rewarding positions.

PROGRAM BENEFITS



My Career Advancement Account Scholarship, providing up to \$4,000 for education and training to eligible spouses



Military Spouse Employment Partnership Job Search tool, which searches career openings among the 500 participating companies and organizations



Military Spouse Transition Program



Resume reviews



Specialized career coaching services

Military spouses can call Military OneSource at **800-342-9647** to speak with a Spouse Education and Career Opportunities coach to learn about free tools and resources.



WHAT

The Department of Defense supports the everyday needs of 5.2 million service members and their immediate Families within the military community. DOD prioritizes such support for the military spouse population. Services and resources can be accessed 24/7/365 around the world.



DID YOU KNOW

40% of military Families have considered leaving active-duty service because of challenges with spouse employment.

Almost **5%** of the military spouse population moves across state lines annually, compared with approximately 1 percent of civilian spouses.

48% of respondents say that finding employment is one of the most critical problems they experienced during PCS moves.

34% of military spouses in the labor force must be fully licensed, and of those spouses 19% experience challenges maintaining their licenses.

The Department of Justice's Civil Rights Division added a new provision in the Servicemembers Civil Relief Act (SCRA) about the portability of professional licenses for service members and their spouses.

This new SCRA provision allows service members and their spouses to use their professional licenses and certificates in certain circumstances when they relocate due to military orders.

Military Spouse Employment Partnership (MSEP), a targeted recruitment and employment solution, creates employment connections that provide companies with direct access to military spouses seeking career opportunities and spouses with direct access to employers who are actively recruiting. MSEP currently has more than 700 partners who have hired more than 250,000 military spouses!

MSEP is part of DoD's broader Spouse Education and Career Opportunities, or SECO, initiative, which seeks to strengthen the education and career opportunities of military spouses by providing:

Career exploration opportunities to help them understand their skills, interests and goals

Education and training to help them identify academic, licensing or credentialing requirements that can help them reach their career goals

Employment readiness assistance to optimize their self-marketing skills

Employment connections that help them find and maintain a rewarding career

IS YOUR ORGANIZATION A GREAT FIT?

As an industry leader and MSEP employer, your company or organization can support military Families while increasing your workforce and strengthening your business. If MSEP eligibility requirements are met, companies and organizations are encouraged to apply to one of the following partnership types:

Employer Partners Organizations and businesses that are committed to providing direct employment opportunities and career support for military spouses on a local, national or worldwide basis.

Spouse Ambassador Network A committed group of organizations within the Military Spouse Employment Partnership that has community networks and leverages those networks to broaden knowledge about military spouse career resources in communities where military spouses live and work.

Community Action Network Community Action Networks (CAN) are comprised of local civic and business organizations focused on educating local employers on the need for employing military spouses and the impact on defense readiness as well as local economies. CAN networks unify under the challenge of military spouse unemployment and network on behalf of MSEP, driving awareness of program resources and employment opportunities for military spouses at the local level.



Spouse Remote Work Careers Improve Quality of Life for Military Families



Partner employers are committed to recruiting, hiring, promoting and retaining military spouses in portable careers.

In January 2023, Congress added a new portability provision to the Servicemembers Civil Relief Act that eases the difficulty of transferring professional licenses from one jurisdiction to another. Service members and their spouses can now use professional licenses and certificates in certain circumstances when they relocate due to military orders.

<https://www.armyresilience.army.mil>



Employment Partnership Program Gives Military Spouses Connectivity

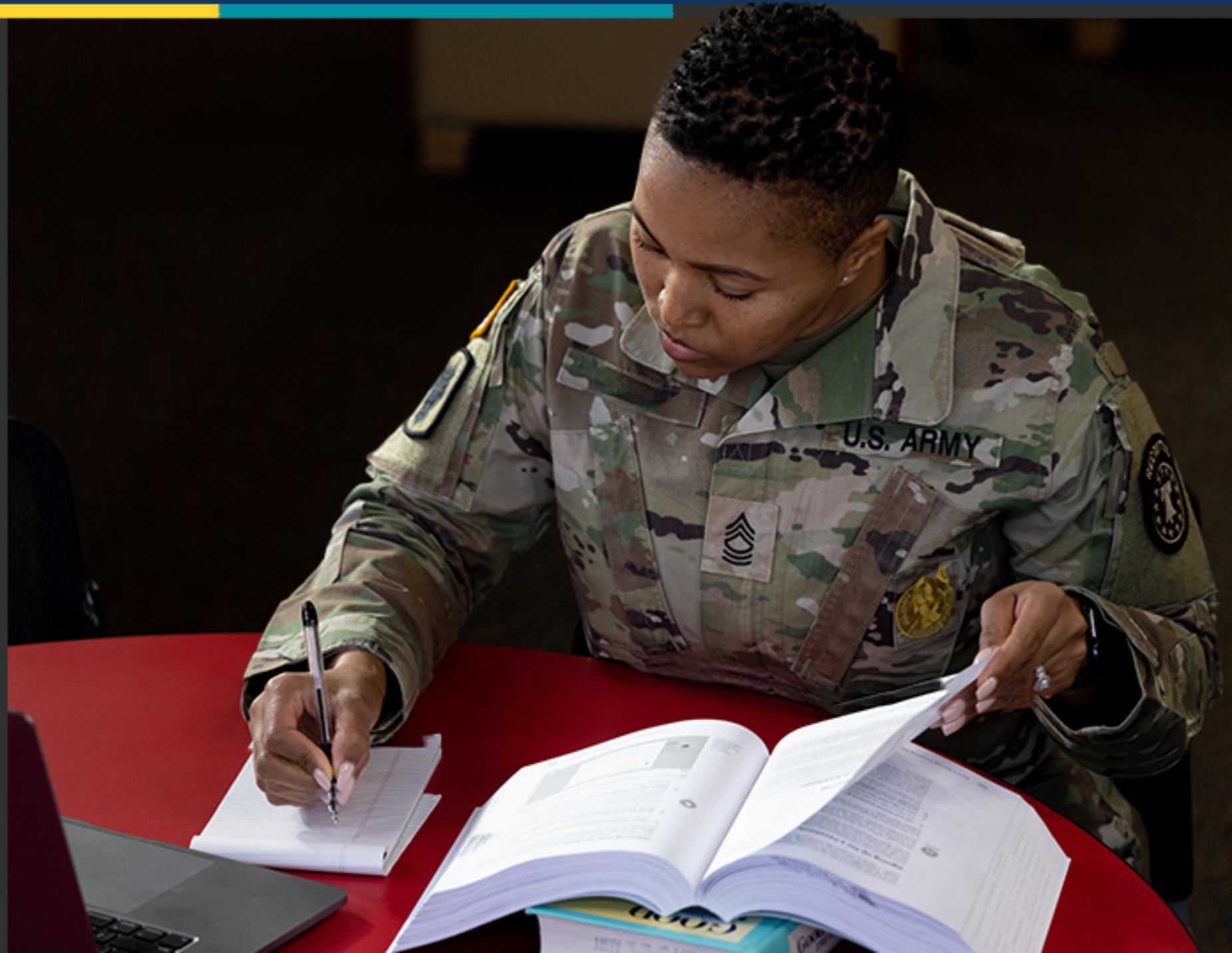


Partner employers are committed to recruiting, hiring, promoting and retaining military spouses in portable careers.

Resources available to military spouses are:

- [MSEP Job Search](#)
- [Spouse Ambassador Network](#)
- [MSEP Partner Portal](#)

<https://www.armyresilience.army.mil>





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MILITARY SPOUSE HIRING ACT OF 2023 FACT SHEET

What is the Military Spouse Employment Act?

This bill authorizes federal agencies to grant noncompetitive appointments to spouses of active-duty service members, or spouses of disabled or deceased members of the Armed Forces, for positions in which they are eligible. It also expands the Work Opportunity Tax Credit (WOTC).

WOTC allows employers who hire people from targeted groups, such as qualified veterans, formerly incarcerated individuals and recipients of long-term unemployment benefits, to claim a tax credit equal to a portion of the wages paid.

How has the act changed since its introduction in the Senate on March, 1, 2023?

This bill expands WOTC to include the hiring of qualified military spouses, and individuals facing similar employment situations as targeted groups, such as veterans, ex-felons or long-term unemployment recipients.

Who will qualify for this benefit?

A qualified military spouse is a spouse of a member of the Armed Forces, certified by the designated local agency on the hiring date.

What benefits does this act offer to military spouses?

The interim final rule benefits both military spouses of active-duty service members and hiring agencies. It clarifies that these spouses remain eligible for noncompetitive appointments under this hiring authority until December 31, 2028, the sunset date of the FY 2023 NDAA provisions.

Additional Information

<https://www.congress.gov/bill/118th-congress/senate-bill/596?s=1&r=94>

<https://www.opm.gov/news/releases/2023/09/release-opm-issues-interim-final-rule-expanding-access-to-federal-jobs-for-military-spouses/>

<https://www.federalregister.gov/documents/2023/09/28/2023-21254/noncompetitive-appointment-of-certain-military-spouses#:~:text=The%20interim%20final%20rule%20will,the%20FY%202023%20NDAA%20provisions.>



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U.S. Department of Defense

**my** Career
Advancement
Account**Fact Sheet**

My Career Advancement Account

Helping Spouses Reach Career Goals

The My Career Advancement Account Scholarship is a workforce development program that provides up to \$4,000 of tuition assistance to eligible military spouses. The scholarship assists military spouses in pursuit or maintenance of a license, certification or associate degree necessary to gain employment in an occupation or career field. Military spouses may use their scholarship at any approved institution to receive assistance with the costs of national tests for course credits required for a degree approved under the program (including the College Level Examination Program tests).

Fast Facts

The My Career Advancement Account Scholarship provides a maximum tuition benefit of \$4,000 with an annual fiscal year cap of \$2,000 to assist eligible military spouses who need professional credentials to meet their career goals. Annual cap waivers may be available if costs exceed \$2,000, up to the maximum education benefit of \$4,000.

Who is eligible for the My Career Advancement Account Scholarship?

- Spouses of service members on active duty in pay grades E-1 to E-6, W-1 to W-2 and O-1 to O-3 who have successfully completed high school and have the ability to request tuition assistance while their military sponsor is on Title 10 military orders are eligible
 - » The first 1,250 approved applicants in pay grades E-6 and O-3 will receive MyCAA financial assistance based on available funding.
- Spouses married to members of the National Guard and reserves in these same pay grades are eligible
- Spouses remain eligible for financial assistance if their sponsor is promoted above the eligible pay grades as long as the spouse has a previously approved education and training plan

Those who are *not eligible* include the following:

- Spouses who are married but legally separated, or under court order or statute of any state or U.S. territory, from a member of the armed forces on Title 10 orders
- Spouses whose National Guard or reserve military sponsor is in a warning orders or alert, post-deployment, demobilization or transition status

The My Career Advancement Account Scholarship will **NOT** pay for the following:

- Tuition for courses and examinations not included in the spouse's Education and Training Plan and courses already started or completed by the spouse
- Reimbursements of any kind
- Books, supplies, equipment, uniforms, computers and electronic devices of any kind
- Student activities, events and entertainment

The My Career Advancement Account Scholarship will NOT pay for the following continued...

- Prepayment or deposits for future courses, unless costs are part of a block of study
- Preparatory courses
- Courses, tests or fees normally paid by an employer as part of a job training program
- Fees of any kind, including but not limited to registration fees, technology fees, parking fees, etc.
- Nonacademic credit or ungraded courses, including courses taken on an audit basis or as an internship, practicum, apprenticeship or clinical supervision; also, nonacademic credit or ungraded orientation programs
- Courses taken more than one time, unless the My Career Advancement Account Scholarship has received a full refund from the school
- General studies, liberal arts and interdisciplinary associate degrees that do not have a concentration
- Personal enrichment courses, excluding academic credit or graded electives in the spouse's Education and Training Plan
- Transportation, lodging, child care and medical services
- Course extensions, except for approved hardship waivers
- Study-abroad programs, excluding programs of study offered by participating My Career Advancement Account Scholarship schools on overseas military installations
- Private licenses. For example, a private pilot's license would not be covered because it is for recreational use, but a commercial pilot's license would be covered because it would be used for an occupation.
- High school completion programs, including online high school completion programs

The My Career Advancement Account Scholarship program is part of the Department of Defense Spouse Education and Career Opportunities program that offers comprehensive coaching, information, tools and resources to support military spouses in meeting their career and education goals.

How to establish an account with the My Career Advancement Account Scholarship

Spouses can visit the My Career Advancement Account Scholarship website at <https://mycaa.militaryonesource.mil/mycaa> and provide the required Spouse Profile information. All scholarship participants are required to use DS Logon to access their accounts. Military spouses enrolled in the Defense Enrollment Eligibility Reporting System, or DEERS, are eligible for a DS Logon account. For information about creating a DS Logon premium account, click on the Need Support? button at the DS Logon page: <https://myaccess.dmdc.osd.mil/identitymanagement/app/login>.

What about schools and organizations?

Schools interested in participating in the My Career Advancement Account Scholarship program can call 334-517-6160 for assistance or visit the For Institutions resource page on the My Career Advancement Account Scholarship website at <https://mycaa.militaryonesource.mil/mycaa/school-resources/for-institutions> for program eligibility and participation information.

Where to get additional information or assistance



Contact a SECO career coach by calling Military OneSource at 800-342-9647

Spouses with an established account with My Career Advancement Account Scholarship may use the Message Box feature to receive information and assistance quickly.



Coaches are available Monday through Friday

7 a.m. to 10 p.m. ET

Saturday

10 a.m. to 5 p.m. ET



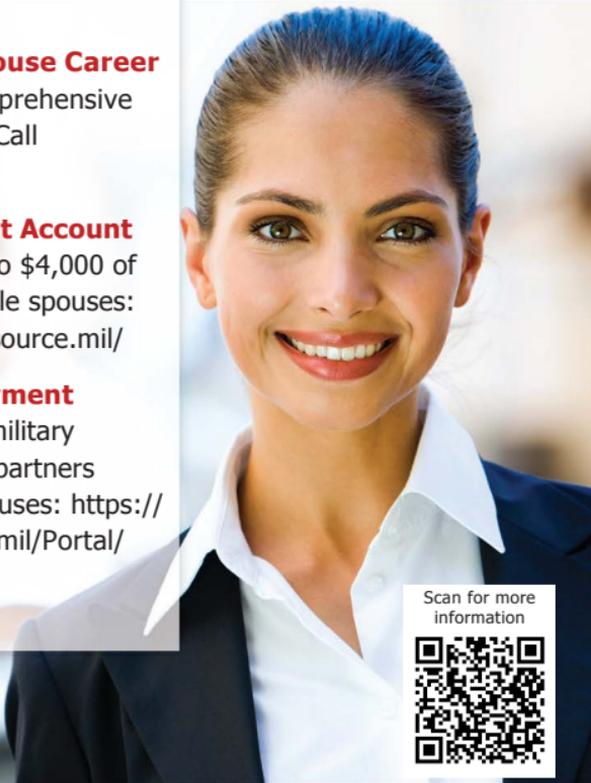


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<https://myseco.militaryonesource.mil/portal/>

- ✓ **Military OneSource Spouse Career Center** offering free, comprehensive career coaching services. Call 800-342-9647.
- ✓ **My Career Advancement Account Scholarship** offering up to \$4,000 of tuition assistance for eligible spouses: <https://mycaa.militaryonesource.mil/>
- ✓ **Military Spouse Employment Partnership** connecting military spouses with hundreds of partners looking to hire military spouses: <https://myseco.militaryonesource.mil/Portal/Msep/jobsearch>



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<https://myseco.militaryonesource.mil/portal/>



800-342-9647

MySECO

- ✓ Find **education and career information**
- ✓ Explore interests with **Spouse Education and Career Opportunities career assessments**
- ✓ Develop an **individual career plan, or MyICP**
- ✓ Search for **scholarships** and other financial resources
- ✓ Build your **resume**
- ✓ Research **occupations**
- ✓ Search for **employment**

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Fact Sheet

Career and Education Support Made for MilSpouses

Frequent relocations and extended deployments can make it difficult for military spouses to pursue an education and build careers. That's why the Defense Department established the Spouse Education and Career Opportunities program. Part of the Military OneSource suite of support to service members and families, SECO is made to specifically support all spouses with things like career exploration, education, training and licensing, employment readiness and career connections - all for free.



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Professional career coaching

Reach your employment goals with the assistance of a SECO career coach or advisor. Call 800-342-9647 to schedule a one-on-one consultation with a SECO career coach or start a chat online.

<https://myseco.militaryonesource.mil/portal/article/seco-career-coaching-services>

Scholarships just for you

See if you are eligible to receive up to \$4,000 in MyCAA scholarship funding for licensure, certifications or an associate degree.

<https://mycaa.militaryonesource.mil/mycaa>

Employers that want your skills

Connect with hundreds of MSEP employers that are committed to recruiting, hiring, promoting and retaining military spouse talent.

<https://myseco.militaryonesource.mil/portal/article/military-spouse-employment-partnership>

Extra support every step of the way

Connect with resources at every stage of your service member's career, from starting out to transitioning back to civilian life.

<https://myseco.militaryonesource.mil/portal/mystep>

Online resources and tools

Find jobs, search for scholarships and more through this one-stop online career and education toolbox filled with valuable information, resources and interactive features.

<https://myseco.militaryonesource.mil/portal/>

Spouse Education and Career Opportunities tools and resources

Access SECO's comprehensive resources and tools to:

- Find practical information to build your plan and meet your goals
- Learn more about yourself with personalized self-assessment tools
- Receive tailored guidance from a consistent coach to keep you on track
- Apply for scholarships, including MyCAA, to fund your education
- Compare colleges and training programs to find the right school for your career goals
- Write effective resumes and cover letters
- Research occupations and find new paths that fit for your unique needs
- Search thousands of jobs with MSEP organizations
- Be the first to learn about new, free initiatives designed specifically for military spouses

Support Throughout Your Journey Call a *SECO* career coach/advisor

These trained and certified experts are here to help you every step of the way, whether you are searching for a job, looking for education opportunities or working to start your own business. Call Military OneSource at 800-342-9647 or use the Live Chat feature on the MySECO website to schedule a specialty consultation. Coaches/advisors provide:

- Customized career planning
- Entrepreneurship resources and guidance
- Resume and cover letter reviews
- Video mock interviews
- Personal branding
- Education assistance

- Specialized coaching sessions, <https://myseco.militaryonesource.mil/portal/article/military-spouse-career-coaching-packages>
 - » Transitioning Spouse
 - » Working Overseas
 - » Gaining Experience
 - » Working Remotely
 - » Career Readiness
 - » Reentering the Workforce
 - » Part-Time Employment
 - » New Spouse
 - » Career Pathways
 - » PCS
 - » Helping Professions
 - » Freelancing in a Gig Economy
 - » Intelligence and Cybersecurity
 - » Entrepreneurship
 - » Health Care
 - » K-12 Education
 - » Federal Employment
 - » Information Technology

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<https://twitter.com/DoDMilSpouse>



Instagram
<https://instagram.com/dodmilspouse/>



LinkedIn
<https://www.linkedin.com/company/military-spouse-employment-partnership-msep/>



The Spouse Education and Career Opportunities program provides expert education and career guidance to military spouses worldwide. For more information, visit <https://myseco.militaryonesource.mil>.



SPOUSE LICENSE REIMBURSEMENT FACT SHEET



Many service members face cross-country or overseas moves. For military spouses, maintaining valid licenses and certifications during moves is crucial for job security and financial readiness resulting from continued employment.

Military branches assist in reimbursing licensure costs that arise during Permanent Change of Station (PCS) moves. Additionally, thanks to collaboration between the DOD Defense-State Liaison Office and the Spouse Education and Career Opportunities program, state licensing procedures have been streamlined for easier job access by military spouses.

Additionally, many states have enacted or are actively enacting license portability measures for military spouses. The measures include expedited applications, temporary licenses or license reciprocity.

Who is eligible?

Military spouses of service members, regardless of rank, who have relocated to another state due to a PCS move under accompanied orders and who wish to pursue the same licensure or certification in their new location are eligible for license reimbursement.

What are reimbursable expenses?

The Army defines “qualified relicensing costs” as any fees or costs associated with obtaining the same or similar state licensure to the one held by a military spouse at their previous location. Costs include exam and registration fees, with a maximum reimbursement of \$1,000 per PCS move.

What documents are needed to apply?

- Standard Form 1034, Public Voucher for Purchase and Services Other Than Personal
- Copy of PCS orders

- Copy of spouse’s state license or certification valid at the previous station
- Copy of a new state license or certification
- Proof of fee payment
- Copy of marriage certificate

What is the reimbursement process?

After a military spouse obtains a new license or certification, they can apply for reimbursement. Commanders will assign local officers to approve documents and eligibility status. If approved, the reimbursement will be transferred to their Soldier’s direct deposit account within 10 working days.

For overseas licensing, a state-issued license, regardless of origin, is valid for government and contracting jobs overseas. For details about transferring certifications overseas, check with the installation’s hiring authority. <https://installations.militaryonesource.mil/>

Additional Information

Read the Army’s reimbursement policy announcement and steps for applying.

- https://www.army.mil/article/221790/new_initiatives_to_cut_cost_time_for_spouses_to_continue_careers
- https://media.defense.gov/2019/May/16/2002132703/-1/-1/0/ALARACT_2019_036_ANNOUNCEMENT%20OF%20AD%202019-18%20AND%20FILING%20INSTRUCTIONS%20FOR%20SPOUSE%20STATE%20LICENSURE%20AND%20CERTIFICATION%20COSTS%20REIMBURSEMENT.PDF
- <https://myseco.militaryonesource.mil/portal/content/view/8576> https://armypubs.army.mil/ProductMaps/PubForm/Details.aspx?PUB_ID=1008523

ARMY SPOUSE EMPLOYMENT TOOLKIT

FAQ

How do I input spouse reporting data?

Partners are responsible for submitting military spouse hiring data through the Military Spouse Employment Partnership (MSEP) Partner Portal. From the Partner Dashboard, select the Reports tab. Once on the Reports tab, select Manage Reports to complete your organization's monthly report. The previous month's spouse hire data should be submitted between the 1st and 15th of the current month.

How do I add new users to the MSEP portal?

New users request an MSEP Portal account using the Contact Us ticket system. The new user account process is managed by the MSEP Help Desk team.

Can I search for military spouse candidates in the MSEP Portal?

MSEP Partners who are registered on the portal have the ability to search our talented pool of military spouses using the MSEP Candidate Search. Log in to the portal and the MSEP Candidate Search is available on your Partner Dashboard. Also, please note that you will only be able to search and view the profiles of registered spouses who have opted into the Candidate Search.

What is the MSEP Partner Dashboard?

The MSEP Partner Dashboard is the landing page for companies who have joined the Military Spouse Employment Partnership. On the MSEP Partner Dashboard, users will find data on their organization's MSEP activity, including total number of jobs posted, military spouses hired, and other metrics detailing spouse interactions with the organization's profile and job listings.

How do I input my monthly MSEP spouse hire data if the reporting period is closed?

Please submit a query via the Contact Us form with your company name, spouse hire data, as well as the month and year of the reporting period.

How often do job postings refresh on the MSEP Portal?

The site is continuously updated with new job postings on a 24-hour basis.

After registering as an MSEP Partner User, when will I be able to login?

Once you submit a Contact Us ticket requesting an MSEP user account, it will be reviewed by the Department of Defense MSEP program staff. This is to ensure that all users accessing a Partner's Dashboard are approved MSEP points of contact for that company. When this review is completed and if your request is approved, you will receive an email notification that you are able to log onto the portal.

My company is an MSEP Partner. How do I register for access to the MSEP Portal?

New users request an MSEP Portal account using the Contact Us ticket system. The new user account process is managed by the MSEP Help Desk team.

How do I submit an application for the MSEP program?

To submit an application for the MSEP program, you must first request a user account. Once you submit a Contact Us ticket requesting a new user account to Become an MSEP Partner, it will be reviewed by the Department of Defense MSEP program staff. When this review is completed and if your request is approved, you will receive an email notification that you are able to log onto the portal and start the application process.

How can I share information about unique services my company offers with military spouses?

Local installation Employment Readiness Program offices frequently disseminate information and opportunities to military Families. If you would like to find out how you can share information through these offices, please take a look at the Military Installations website at installations.militaryonesource.mil to find your local installation.

Can I post jobs on the MSEP Portal if I am not an MSEP Partner?

We currently post positions for those companies who are partners in the Military Spouse Employment Partnership. Local installation Employment Readiness Program offices frequently disseminate information and opportunities to military Families. If you would like to find out how you can share information through these offices, please take a look at the Military Installations website at installations.militaryonesource.mil to find your local installation.

How can I get more information on joining MSEP?

For more information on the Military Spouse Employment Partnership and joining the partnership, please view our Become a Partner and Partner Resources pages. If you have any other questions or would like further assistance, feel free to call the MSEP program staff at 877-940-MSEP (6737).