

DO THE RIGHT THING:

5 STEPS

TO BETTER ETHICAL DECISIONS

To make ethical decisions, consider following these steps:



1

Recognize the Ethical Issue

The first step in these situations is to acknowledge that you are experiencing an ethical dilemma.

2

Get the Facts

Once you have determined that you do need to make an ethical decision, get the facts so you can make an informed decision.

3

Evaluate Alternatives

Once you have enough information, evaluate your options by asking which one:

- Produces the most good & does the least harm?
- Treats people equally or proportionately?
- Serves the community as a whole?
- Leads me to act as the person I want to be?

4

Make a Decision and Test it

Once you feel that you have reviewed your options and you have a decision, test your decision.

5

Act and Reflect on the Outcome

Think through how you can implement the decision with the greatest care and concern for everyone involved.

Use this specific process for ethical decision-making to improve the quality of outcomes, set the stage for doing the right thing, improve relationships, and be a better leader.



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